



Covid 19 Policy

Infection control

Coronavirus is spread by:

- Infected people passing the virus to others through droplets when coughing, sneezing, or even talking within a close distance (two metres or less).
- Direct contact with an infected person: for example, if you shake or hold their hand, and then touch your own mouth, eyes or nose without first washing your hands.
- Touching objects (eg door handles, light switches) that have previously been touched by an infected person, then touching your own mouth, eyes or nose without first washing your hands. The virus can survive for long periods of time on hard surfaces if not cleaned regularly.

We will limit the risk of catching or spreading the virus at the Club by:

- Regular hand-washing
- Asking if the children have any symptoms before entering the preemies.
- Minimising contact between our hands and mouth/nose
- Covering nose and mouth when coughing or sneezing; using a tissue when possible, and disposing of the tissue promptly and carefully (bag it and bin it)
- Sterilising and cleaning surfaces, toilets and toys at least twice daily.
- Ensuring social distancing of 2 metres is complied with where possible.
- Minimizing people within the setting.

Instructing staff to remain at home if they display any Covid 19 symptoms, or sending them home if they first display symptoms while at work

At Little Giants we will promote infection control through the methods above, and in addition we will:

- Display posters and information to promote infection control
- Ensure that adequate supplies of cleaning materials are available within the Club and PPE for staff where necessary.
- Dispose of waste promptly and hygienically
- Clean hard surfaces (eg door handles) with sanitizer regularly
- Provide tissues and suitable facilities for their disposal.

Closure

There may be some occasions when we will have to consider temporarily closing the Club because we have too few unaffected staff to run sessions safely. If this occurs the manager will contact the childcare service and inform all parents of the closure in a timely manner.

The Club will also have to close if advised to do so by the childcare department or States of Jersey in the interest of safeguarding and protecting the children in our care.

In the event of closure, the manager will notify parents or carers as soon as possible.

Advance planning

In preparation for dealing with a pandemic disease, the Club will ensure that all contact details for staff, children and parents are up to date.

We will also ensure that we have adequate measures in place to help support staff or children who are dealing with bereavement.

We will endeavor to build a bank of relief or supply staff who are able to provide cover should staffing levels fall below the required legal minimums. Any relief staff will be DBS checked at the time of joining our team, so that they are legally able to work with children should the situation arise.

The Club will regularly update its information regarding pandemic diseases, by checking the latest guidance and will inform parents and staff of any changes to our emergency plans.

Effective infection protection and control

There are important actions that children and young people, their parents and those who work with them can take during the coronavirus outbreak and until the outbreak is over to help prevent the spread of the virus.

At Little Giants we will prevent the spread of coronavirus by dealing with direct transmission (for instance, when in close contact with those sneezing and coughing) and indirect transmission (via touching contaminated surfaces). A range of approaches and actions will be employed to do this. These can be seen as a hierarchy of controls that, when implemented, creates an inherently safer system, where the risk of transmission of infection is substantially reduced. These include:

- minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, will not be able to attend Little Giants.
- cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered
- ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- cleaning frequently touched surfaces often using standard products, such as detergents and clinical wipes. We will also ensure that deep daily clean is carried out by a cleaning company.
- minimising contact and mixing by altering, as much as possible, the environment (such as after school club layout) and ensuring parents do not enter the building.

- **Personal protective equipment (PPE) including face coverings and face masks**

Wearing a face covering or face mask in schools or other education settings is not recommended. Face coverings may be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained, for example on public transport or in some shops. This does not apply to schools or other education settings. Schools and other education or childcare settings should therefore not require staff, children and learners to wear face coverings. Changing habits, cleaning and hygiene are effective measures in controlling the spread of the virus. At Little Giants we will ensure that all resources, surfaces, toilets and door handles are cleaned and sterilised before, during and after each session. Face coverings (or any form of medical mask where instructed to be used for specific clinical reasons) should not be worn in any circumstance by those who may not be able to handle them as directed (for example, young children, or those with special educational needs or disabilities) as it may inadvertently increase the risk of transmission.

The majority of staff in education settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others. PPE is only needed in a very small number of cases including:

- children, young people and students whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way
- if a child, young person or other learner becomes unwell with symptoms of coronavirus while at Little Giants and needs direct personal care until they can return home. If contact with the child or young person is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn

Shielded and clinically vulnerable children and young people

For the vast majority of children and young people, coronavirus is a mild illness. Clinically vulnerable (but not clinically extremely vulnerable) people are those considered to be at a higher risk of severe illness from coronavirus. A small minority of children will fall into this category, and parents should follow medical advice if their child is in this category.

Shielded and clinically vulnerable adults

Clinically extremely vulnerable individuals are advised not to work outside the home. We are strongly advising people, including Little Giants staff, who are clinically extremely vulnerable (those with serious underlying health conditions which put them

at very high risk of severe illness from coronavirus and have been advised by their clinician or through a letter) to rigorously follow shielding measures in order to keep themselves safe. Staff in this position are advised not to attend work. Read COVID-19: guidance on shielding and protecting people defined on medical grounds as extremely vulnerable for more advice.

Clinically vulnerable individuals who are at higher risk of severe illness (for example, people with some pre-existing conditions as set out in the Staying at home and away from others (social distancing) guidance have been advised to take extra care in observing social distancing and should work from home where possible.

A Individual risk assessment must take place by the owner/ operations manager to assess the level of risk and discuss this with all employees to ensure that they are fully aware of all risks that are apposed to them.